



McKINLEY HEALTH CENTER

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

1109 S. Lincoln Ave.
Urbana, IL 61801
Phone: (217) 333-2702
Fax: (217) 244-3067

Allergy Injection Therapy Information

In order for McKinley Health Center staff to administer allergy injections to your patient with the highest degree of safety, we ask that you complete and sign McKinley's Allergy Injection Therapy Order form and return it to us. Please review the following information regarding McKinley's allergen immunotherapy practices.

ORDERS

In order to facilitate this process, please complete the enclosed order sheet. We work with hundreds of allergy patients and allergist offices throughout the United States. Each allergy office maintains its own forms for recordkeeping and the variation among them is tremendous. As a consequence, we have standardized our own recordkeeping to minimize the likelihood of error.

VIALS

Each vial of allergy vaccine should be labeled with:

patient name	dilution
vial number	expiration date
extract name(s)	prescriber's name

Inadequately labeled vials will be considered potentially unsafe and will be returned. Vials that are damaged or with cloudy contents will also be returned.

OUR PRACTICES

- We adhere to the allergen immunotherapy practice parameters of the American Academy of Allergy, Asthma, and Immunology. We also adhere to the standards of The Joint Commission, which accredits us for ambulatory care.
- We do not administer injections unless one of our physicians or nurse practitioners is on site. Patients who we serve agree to stay at least 20 minutes after each injection unless you specify a longer period of time. We maintain allergy vaccine in a temperature-monitored refrigerator that notifies us remotely if it goes out of range. We do not administer allergy vaccine that is beyond its labeled expiration date. We prefer written orders (which can be faxed to 244-3067.) When we need an order clarification from you, we will not perform your patient's injections until we receive it. Please expect our nurses to read back your telephone orders to provide you with an opportunity to verify their accuracy.
- McKinley Health Center maintains a list of dangerous abbreviations promulgated by The Joint Commission and the Institute for Safe Medical Practices. These abbreviations cannot be accepted on orders or other documentation. Trailing zeroes cannot be used for whole number amounts (2.0 is unacceptable, 2 is correct.) Decimal fractions must contain a leading zero (.05 is unacceptable, 0.05 is correct). This practice helps us to prevent errors caused by decimal placement. Should your office ever use an abbreviation on our do-not-use list, we will call you for clarification.
- When patients return from their seasonal breaks, they are often late for their next injection. Because of inadequate late-injection information and the great number of patients who are late after breaks, patients are scheduled to return at another time, after we receive instructions. When you provide us with your written missed injection schedule, we will not need to call you for instructions and your patient will receive our services.